

**Shepherding Committee  
Presbytery of Southwest Florida**

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**Report to the Presbytery  
May 12, 2015**

**I. Call packages**

- Cypress Ridge, Winter Haven, requests change of call for TE Tom Luchenbill from associate minister to senior minister (per BCO 23-1; congregational meeting on 3.22.15 unanimously approves—see below)
- Recommendation for Presbytery to approve this exception (BCO 23-1)
- Recommendation to approve call package for TE Luchenbill

**II. Assistance to TE's & Sessions**

- Faith Presbyterian Church, Wauchula
  - The Session petitions SW FL Presbytery to appoint TE Brook Larrison as Stated Supply from May 1, 2015 through April 30, 2016 or until a new minister is called to serve (minutes from Session below)
  - Pastoral relationship between TE Larrison and Faith is dissolved (effective April 30, 2015)
  - Recommendation for Presbytery to approve TE Larrison as stated supply for terms indicated (BCO 22-5 & 22-6)
- Grace Presbyterian Church, Lake Suzy
  - The Session petitions SW FL Presbytery to appoint TE John Kelley (honorably retired; member of Suncoast Presbytery) as Stated Supply effective June 7, 2015 (minutes from Session below)
  - Recommendation for Presbytery to approve TE Kelley as stated supply

**III. TE's without call or serving out of bounds**

- TE Sam Brooks requests change of status from "without call" effective May 31, 2015, to "serving out of bounds". Recommendation for Presbytery to approve this change.
- TE Esaie Etienne (MTW, Haiti) was granted the powers of an evangelist by SW FL Presbytery in May, 2014 (effective for 12 months per BCO 8-6). TE Etienne anticipates examining officers July, 2015. TE Etienne requests that these powers of evangelist be approved for additional 12 months (through May, 2016). Recommendation that Presbytery grant this request.
- TE Darrell Arnold has informed SW FL Presbytery of decision to demit the office of teaching elder (letter dated 2.4.15). Recommendation that Presbytery divest TE Arnold of his office without censure (BCO 38-2).

#### **IV. Sessional Records**

- Recommendation that Presbytery approve with “exception of form” 2014 Sessional Records from the following:
- Christ Community, Clearwater; Christ the King; Covenant, Lakeland; Covenant, Sebring; Faith, Sarasota; Grace, Lake Suzy; Seminole; Tampa Bay

Respectfully submitted,  
TE Jeff McDonald  
Chairman, Shepherding Committee

### Review of Session Minutes from 2014

Church Name	Session Minutes Received	Session Minutes Reviewed	Approved without Exception	Approved with Exception of Form	Approved with Exception of Substance
Auburn Road					
Berea					
Christ Community, Clearwater	2.14.15	4.27.15		√	
Christ Community, Lakeland					
Christ the King	2.14.15	4.27.15		√	
Church of the Redeemer					
Cornerstone of Lakewood Ranch					
Cornerstone, Lutz					
Covenant Life					
Covenant, Lkland	4.27.15	4.27.15		√	
Covenant, Sebring	2.14.15	4.27.15		√	
Cypress Ridge					
Faith, Sarasota	2.14.15	4.27.15		√	
Faith, Wauchula					
First Pres					
Grace Community, Palm Harbor					
Grace, Lake Suzy	2.14.15	4.27.15		√	
Harbor Mission					
Holy Trinity					
Redeemer, Riverview					
Redeemer, Lkland					
Seminole	2.14.15	4.27.15		√	
Sojourner Mission					
St. Petersburg					
Strong Tower Mission					
Tampa Bay	2.14.15	4.27.15		√	
Trinity					
Westminster					
Westtown					

Minutes for Special Congregational Meeting to vote on motion to elect Tom Luchenbill as the  
Pastor of Cypress Ridge Presbyterian Church, PCA

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The meeting was called to order at 12:07 by RE David Reyes. After reading Matthew 16:18, he lead a brief devotional and prayed.

A Quorum was established.

MSC – To appoint RE David Reyes as the Moderator of the special congregational meeting.

MSC – To appoint RE Don Paris as the Clerk of the special congregational meeting.


Motion from the Session: To elect Thomas G. Luchenbill to the position of Pastor of Cypress Ridge Presbyterian Church, PCA; to petition the Southwest Florida Presbytery to approve Thomas G. Luchenbill as the Pastor of Cypress Ridge Presbyterian Church; and to approve the call package for Thomas G. Luchenbill.

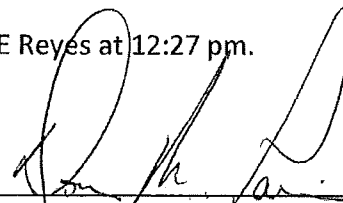
After a brief discussion, the members voted by casting secret ballots.

Motion carried unanimously to approve: 53 In Favor of the Motion , and 0 Opposed to the Motion.

TE Luchenbill and his wife, Sandy, were invited to enter the meeting and were informed of the results. TE Luchenbill was asked to speak briefly.

MSC – To adjourn. The meeting was closed in prayer by RE Reyes at 12:27 pm.

  
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Moderator of Meeting, RE David Reyes

  
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Clerk of Meeting, RE Don Paris

**Called Congregational Meeting  
Cypress Ridge Presbyterian Church  
April 26<sup>th</sup>, 2015**

The Session of Cypress Ridge Presbyterian Church has called this Congregational Meeting, 12:00 noon, April 26<sup>th</sup>, 2015, for the purpose of:

**Presenting to, and asking approval by the congregation of, the breakdown of the "Call Package" approved previously at our March 22<sup>nd</sup>, 2015 congregational meeting.**

The meeting was called to order at 11:45 pm, by Ruling Elder Don Paris, who opened with prayer.

- A quorum was established.
- Nominations from the floor were requested for a Moderator of the meeting. It was M/S/C that Don Paris serve as Moderator.
- Nominations from the floor were requested for a Clerk of this Congregational Meeting. It was M/S/C that David Reyes serve as Clerk.

For the congregation to have a clear and realistic picture of the compensation package (\$80,000) approved for Pastor Elect, Thomas G. Luchenbill at the March 22<sup>nd</sup>, 2015 Congregational Meeting, a detailed breakdown prepared by T. Luchenbill and approved by the Session at its April 16<sup>th</sup>, 2015, meeting was distributed for review, questions and discussion (a copy of which is attached and made part of these minutes).

Following the congregational review, it was M/S/C that the presented breakdown submitted by T. G. Luchenbill (to the Session and to the Congregation), be approved and forwarded to the Presbytery of Southwest Florida.

APPROVED 47 & 42  
- NAY  
D  
4/26/15

Being no other stated business, it was M/S/C that the meeting be adjourned. It was done so at 11:50 pm and was closed in prayer by Moderator

Don Paris  
Attestation:  
[Signature]

Ruling Elder Don M. Paris, Moderated the Congregational Meeting

[Signature]  
Ruling Elder David Reyes, Clerk of Congregational Meeting

## TERMS OF CALL FOR THOMAS LUCHENBILL

Subject to the approval of the Southwest Florida Presbytery, the Congregation of Cypress Ridge Presbyterian Church in Winter Haven, FL earnestly calls you, Thomas G. Luchenbill to undertake the office of Pastor in our congregation, promising you, in the discharge of your duty, all proper support, encouragement and obedience in the Lord. That you may be free from worldly care and avocations, we hereby promise and oblige ourselves to provide you with the following:

Annual Cash Salary	\$ 23,510
Annual Housing Allowance	<u>\$ 30,000</u>
Total	\$ 53,510

The amount/portion dedicated to housing allowance will be determined by the Minister and approved by the Session before employment with the church in this new position and shall be reviewed prior to each fiscal year.

Primary Benefits	
Medical Insurance &/or Medicare Supplement Insurance	\$ 14,760
Retirement Savings	\$ 3,600
Long Term Disability Insurance:	\$ 496
Life Insurance	\$ 2,395
Vision Insurance	\$ 239

Miscellaneous Paid Leaves per year.

Vacation	28 days
Educational Leave	10 days

Any reimbursement of reasonable and necessary business expenses shall be in accord with a Session-adopted Accountable Reimbursement Plan, with a maximum amount specified in the annual church budget.

I, having moderated the Congregational Meeting which extended a call to Thomas G. Luchenbill for his ministerial services, do certify the call has been made in all respects according to the rules in the PCA *Book of Church Order* and the persons who signed the call were authorized to do so by vote of the congregation.

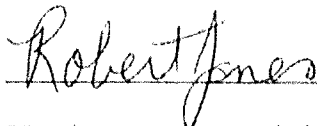
Meeting Moderator (sign) _____	Print name _____
Position _____	Phone or e-mail _____
Date of Meeting _____	Vote: # Yes = _____ # No = _____
Minister-Elect (sign) _____	Print name _____

## Faith Presbyterian Church – Stated Pulpit Supply Agreement

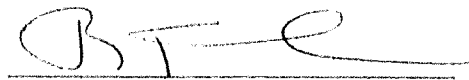
The Session of Faith Presbyterian Church now enters into a Stated Pulpit Supply agreement with Rev. Brook T. Larrison, effective May 1, 2015. Rev. Larrison has agreed to fill the vacant pulpit until such time as the Session of Faith Presbyterian Church deems his services advantageous to the welfare of our congregation.

Rev. Larrison will preach weekly, lead our adult Sunday school class and conduct any funerals that might arise during this agreement period. We agree to pay Rev. Larrison an annual sum of \$35,100 divided over twenty four pay periods, payable on the 15<sup>th</sup> and 30<sup>th</sup> of each month. Vacation days are not included.

The Session will petition the Southwest Florida Presbytery (BCO 22-5 and 22-6) to appoint Rev. Larrison as Stated Supply from May1, 2015 through April 30, 2016 or until a new minister is called to serve at Faith Presbyterian Church.



RE Robert Jones, Stated Clerk FPC



Rev. Brook Thomas Larrison, Stated Supply

March 25, 2015

Special Meeting  
Apr. 27, 2015

The Session of Grace Presbyterian Church held a special meeting on April 27, 2015. The purpose of the meeting was to establish a relationship as Stated Supply with the Rev. John Kelley, a member of the Suncoast Presbytery. The meeting was called to order by the Moderator, the Rev. Sammie Brooks and opened with prayer by RE Bob Rhodes at 7:10 p.m.

Quorum

Present: TE Sammie Brooks, RE Andy Mitchell and RE Bob Rhodes.

Excused

A motion to excuse RE David Greenwald was passed.

Guest

Also present was TE John Kelley.

NEW BUSINESS

Stated Supply

After discussion of the responsible parties for various duties and a delineation of what services would be rendered, a motion was sustained to enter into a Stated Supply relationship between the Rev. John Kelley and Grace Presbyterian Church beginning June 1, 2015 and continuing for the duration of the pulpit vacancy, this relationship to have the following terms: as Stated Supply Rev. Kelley would conduct worship services, select music, preach sermons, make emergency hospital visitations when possible and moderate Session meetings, in addition, for services provided he would be compensated weekly with the sum of \$225 plus \$25 travel allowance.

Adjournment

A motion was carried to adjourn the meeting. The meeting was closed at 7:50 p.m. following prayer by TE Sammie Brooks.

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RE Andy Mitchell, Clerk

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TE Sammie Brooks, Moderator